

ADDRESS: _____ MLS #: _____ (System assigns)

GNIAR MLS Multi-Unit / Income Listing Input Sheet

****Indicates Required Field***

*Transaction Type: Sale Lease Lease Lease _____ Lease Type Gross Net Other Sub Lease Y / N Available Date: _____

Sub Lease Expiration: _____ *Office ID#: _____ *Agent ID #: _____ Co-Office ID #: _____

Co-Agent ID #: _____ *Area: _____ *Subdivision: _____ *County: _____

*APN/Key #: _____ Address: Street #: _____ - _____ Direction (East, West etc.): _____

*Street Name: _____ Suffix (St., Rd., etc.): _____ Post Direction (East, West, etc.): _____

Unit #: _____ *City: _____ Zip: _____ - _____ Cross Street: _____

*Listing Price: _____ *Auction: Y / N *Online Bidding: N / Y *Website Url: _____ *Pre-Auct Offers Acpt: N / Y *Auction Type: Absolute Minimum Bid No Reserve Reserve *Minimum Opening Bid: _____

*Auction Location: On Site Off Site Online Only *Street Name /Number: _____ *City/State/Zip: _____

_____ *Auction Date: _____ *Auction Time: _____ *Buyer Premium: N / Y *Buyer Premium Amount: _____ *Auctioneer: N / Y *License Number: _____

Auctioneer Comment: _____ *Status: Active *Agreement Type: Exclusive Right to Sell Exclusive Agency Listing Exclusive Right to Lease *Show Address to Public: Y / N *Publish to VOW: Y / N Public Viewable: Y / N *Show Address on VOW: Y / N

*Show AVM on VOW: Y / N *Show Comments on VOW: Y / N *Send to Homesnap.com: Y / N Send to Zillow Grp: Y / N Picture Provided By: _____ Agent None *Commission-Selling Office: _____ *Variable Rate: Y / N Comments _____ *Bedrooms #: _____ *Bathrooms #: _____ *Approx. Square Ft. _____ *Sq. Ft. Source: Agent Measured Appraisal Assessor Bldg. Plan Seller Survey *Lot Size: _____ Sq. Ft. / Acres *Lot Size Source: Appraisal Assessor Plat Map Seller Survey *Year Built: _____ *Listing Period: *Listing Date: _____ *Expiration Date: _____

Marketing Remarks: _____

Agent-Only Remarks: _____

*Directions to Property: _____

Owner name: _____ Owner Phone: _____ - _____ - _____ *Occupant Type: Owner Proposed Const. Tenant Vacant

Occupant name: _____ Phone to Show: _____ - _____ - _____

*Showing Instr: _____

Showassist Confdtl 1: _____

Showassist Confdtl 2: _____

Showassist Confdtl 3: _____

Lake Name: _____

GENERAL INFORMATION:

*Legal Description 1: _____

Legal Description 2: _____

Grade School: _____ Junior High School: _____ High School: _____

Office File Number: _____ Zoning: _____ *Township: _____ *Lot Dimensions: _____

Lot Frontage: _____ Lot Depth: _____ Total Assessed Value: _____ Exemptions: _____

Construction: Never Occupied Proposed Construction Under Construction # Parking Spaces: _____ Parking Surface: _____

Asphalt / Concrete / Gravel Carport # of Cars: _____ Garage # of Cars: _____ *# of Units: _____ # of Apts: _____ # of Offices: _____ # of Stores: _____

*Basement: Y / N *Basement Sq. Ft.: _____ *Crawl Space: Y / N *Slab: Y / N

PROPERTY TOTALS:

*Total # of Rooms: _____ *Total Bedrooms: _____ Total Full Baths: _____ *Total 3/4 Baths: _____ *Total 1/2 Baths: _____ *Total Baths: _____

*Total Sq. Ft: _____

Did the seller acquire ownership of the property during the past 5 years at a tax sale, Sheriff's sale, any judicial sale, or mortgage foreclosure proceeding? Yes / No

If so, does seller have insurable and marketable title to said property? Yes / No

Owner hereby states that they have read this listing input sheet and that the information given is true and accurate to the best of their knowledge and belief. By signature below, the parties acknowledge that a signed copy of this form will be furnished to the owner.

Owner _____ Date _____

Owner _____ Date _____

Sales Agent/Broker/REALTOR® _____ Date _____

THIS INFORMATION IS UNVERIFIED AND NOT GUARANTEED BY BROKER OR MLS

7/16/19

GNIAR MLS Multi-Unit / Income Listing Input Sheet

UNIT FEATURES:

Unit Types:
 # of Efficiencies: _____
 # of 1 BR Units: _____
 # of 2 BR Units: _____
 # of 3 BR Units: _____
 # of 4 BR Units: _____

***Property Information:**
Utilities: On / Off
***Utilities Paid By:** _____ Owner _____ Tenant _____ Both
Electric Paid By: _____ Owner _____ Tenant
Electric Company: _____ City _____ NIPSCO _____ REMC _____ Solar
 _____ None _____ Other
Gas Company: _____ Available _____ NIPSCO _____ Propane _____ None _____ Other
Gas Paid By: _____ Owner _____ Tenant
Sewage Paid By: _____ Owner _____ Tenant
Water Paid By: _____ Owner _____ Tenant

***Sewer:** Y / N ***Municipal Water:** Y / N ***Agent Owned/Interest:** Y / N
***Auction:** Y / N ***REO:** Y / N ***Septic:** Y / N ***Well:** Y / N
***Electronic Key Box:** Y / N ***Key Box Serial #** _____
***Earnest Money Deposit:** _____ ***Possession:** _____
 _____ **School District:** _____

Assessments: _____ Ditch Assessments _____ Sewer Assessments _____ Solid Waste
 _____ Water & Sewer _____ None _____ Other

***Annual Income:**
***Income Year:** _____ ***Rental Income:** _____
***Misc. Income:** _____ ***Gross Annual Income:** _____
Net Oper. Income: _____

***Annual Expenses:**
***Expense Year:** _____ ***Insurance Expense:** _____
***Heat Expense:** _____ ***Electricity Expense:** _____
***Water:** _____ ***Sewer:** _____ ***Advertising:** _____
***Scavenger:** _____ ***Repairs:** _____ ***Elevator:** _____
 _____ ***Resident Manager:** _____ ***Management Fee:** _____
 _____ ***Taxes:** _____ ***Cleaning/Maintenance:** _____
 _____ ***Supplies:** _____ ***Miscellaneous Expense:** _____
 _____ ***Total Annual Expense:** _____

*** Property Amenities:** _____ Acreage _____ Balcony _____ Barrier Free Access _____
 Coin Op Laundry _____ Deck/Patio _____ Elevator _____ Fenced Yard
 _____ Laundry/All Units _____ Laundry/Common _____ Laundry/Some Units
 _____ Pets Allowed _____ Porch _____ Security _____ Storage Area (s) _____ Storage Shed
 _____ None _____ Other

Flooring:
 _____ Carpet _____ Ceramic _____ Hardwood _____ Linoleum _____ Pergo Style
 _____ Pine _____ Slate _____ Stone _____ Tile _____ Vinyl _____ None _____ Other

***Equipment:** _____ Cable TV Hookup _____ Furnace Humidifier _____ Intercom
 _____ Satellite Dish _____ Security System _____ Sump Pump _____ Tower
 _____ TV Antenna _____ None _____ Other

***Exterior:** _____ Aluminum Siding _____ Brick _____ Cedar _____ Cement Block _____
 Cement Plank _____ Clapboard _____ Comp. Shingle _____ Masonite _____ Metal Frame
 _____ Redwood _____ Shakes _____ Steel _____ Stone _____ Stucco _____ Vinyl _____ Wood _____
 None _____ Other

Foundation: _____ Crawl _____ Full Basemnt _____ Partial Basmnt _____ Piers _____ Slab

***Garage Description:** _____ Attached _____ Carport _____ Detached _____ Garage Door
 Opener _____ Heated _____ Off Street Parking _____ Side Drive _____ None _____ Other

***Tenancy:** _____ Deposits All Units _____ Deposits Some Units _____ Government
 Subsidy _____ Lease(s) _____ Month to Month _____ No Subleased Units _____ Other

***Terms:** _____ Assumable _____ Cash _____ Contract _____ Conventional _____ FHA
 _____ Owner Assisted _____ VA Loan _____ Other

Unit 1 *Unit Description: _____
***Unit Number:** _____ ***Identical Units:** _____
***Square Feet:** _____ ***Occupied: Y / N** ***Rent:** _____
***# of Bedrooms:** _____ ***# of Bathrooms:** _____

Unit Features: *Floor Level: _____ ***Total # of Rooms:** _____ ***# Full
 Baths:** _____ ***# ¾ Baths:** _____ ***# ½ Baths:** _____

***Appliances:** _____ Air Conditioner _____ Dishwasher _____ Dryer _____ No Appliances
 _____ Range _____ Refrigerator _____ Washer

***Interior Features:** _____ Barrier Free Access _____ Fireplace _____ Main Bedrm Bath
 _____ None

***Heat System:** _____ Baseboard _____ Common _____ Forced Air _____ Gravity
 _____ Heat Pump _____ Hot Water _____ Individual _____ Radiant / Radiator
 _____ Space Heater _____ Steam _____ Unit Control _____ None _____ Other

***Heat Type:** _____ Electric _____ Geothermal _____ Natural Gas _____ Oil _____ Propane
 _____ Solar _____ Other

***Cooling:** _____ Central Air _____ Common _____ Heat Pump _____ Individual _____ Unit
 Control _____ Window/Wall AC _____ None _____ Other

***Rent Includes:** _____ Electric _____ Gas _____ Heat _____ Hot Water _____ Scavenger
 _____ Water _____ None _____ Other

Unit 2 - *Unit Description: _____
***Unit Number:** _____ ***Identical Units:** _____
***Square Feet:** _____ ***Occupied: Y/N** ***Rent:** _____
***# of Bedrooms:** _____ ***# of Bathrooms:** _____

Unit Features: *Floor Level: _____ ***# of Rooms:** _____
***# Full Baths:** _____ ***# ¾ Baths:** _____ ***# ½ Baths:** _____

***Appliances:** _____ Air Conditioner _____ Dishwasher _____ Dryer
 _____ No Appliances _____ Range _____ Refrigerator _____ Washer

***Interior Features:** _____ Barrier Free Access _____ Fireplace _____ Main Bedroom
 Bath _____ None

***Heat System:** _____ Baseboard _____ Common _____ Forced Air _____ Gravity
 _____ Heat Pump _____ Hot Water _____ Individual _____ Radiant / Radiator
 _____ Space Heater _____ Steam _____ Unit Control _____ None _____ Other

***Heat Type:** _____ Electric _____ Geothermal _____ Natural Gas _____ Oil
 _____ Propane _____ Solar _____ Other

***Cooling:** _____ Central Air _____ Common _____ Heat Pump _____ Individual
 Unit Control Y / N _____ Window/Wall AC _____ Other _____ None

***Rent Includes:** _____ Electric _____ Gas _____ Heat _____ Hot Water
 _____ Scavenger _____ Water _____ None _____ Other

Unit 3 - *Unit Description: _____
***Unit Number:** _____ ***Identical Units:** _____
***Square Feet:** _____ ***Occupied: Y/N** ***Rent:** _____
***# of Bedrooms:** _____ ***# of Bathrooms:** _____

Unit Features: *Floor Level: _____ ***# of Rooms:** _____
***# Full Baths:** _____ ***# ¾ Baths:** _____ ***# ½ Baths:** _____

***Appliances:** _____ Air Conditioner _____ Dishwasher _____ Dryer
 _____ No Appliances _____ Range _____ Refrigerator _____ Washer

***Interior Features:** _____ Barrier Free Access _____ Fireplace _____ Main Bedroom
 Bath _____ None

***Heat System:** _____ Baseboard _____ Common _____ Forced Air _____ Gravity
 _____ Heat Pump _____ Hot Water _____ Individual _____ Radiant / Radiator
 _____ Space Heater _____ Steam _____ Unit Control _____ None _____ Other

***Heat Type:** _____ Electric _____ Geothermal _____ Natural Gas _____ Oil
 _____ Propane _____ Solar _____ Other

***Cooling:** _____ Central Air _____ Common _____ Heat Pump _____ Individual
 Unit Control Y / N _____ Window/Wall AC _____ Other _____ None

***Rent Includes:** _____ Electric _____ Gas _____ Heat _____ Hot Water
 _____ Scavenger _____ Water _____ None _____ Other

Unit 4 - *Unit Description: _____
***Unit Number:** _____ ***Identical Units:** _____
***Square Feet:** _____ ***Occupied: Y/N** ***Rent:** _____
***# of Bedrooms:** _____ ***# of Bathrooms:** _____

Unit Features: *Floor Level: _____ ***# of Rooms:** _____
***# Full Baths:** _____ ***# ¾ Baths:** _____ ***# ½ Baths:** _____

***Appliances:** _____ Air Conditioner _____ Dishwasher _____ Dryer
 _____ No Appliances _____ Range _____ Refrigerator _____ Washer

***Interior Features:** _____ Barrier Free Access _____ Fireplace _____ Main Bedroom
 Bath _____ None

***Heat System:** _____ Baseboard _____ Common _____ Forced Air _____ Gravity
 _____ Heat Pump _____ Hot Water _____ Individual _____ Radiant / Radiator
 _____ Space Heater _____ Steam _____ Unit Control _____ None _____ Other

***Heat Type:** _____ Electric _____ Geothermal _____ Natural Gas _____ Oil
 _____ Propane _____ Solar _____ Other

***Cooling:** _____ Central Air _____ Common _____ Heat Pump _____ Individual
 Unit Control Y / N _____ Window/Wall AC _____ Other _____ None

***Rent Includes:** _____ Electric _____ Gas _____ Heat _____ Hot Water
 _____ Scavenger _____ Water _____ None _____ Other

